

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Overview and Scrutiny Performance Board Wednesday, 25 May 2016, 10.00 am, County Hall, Worcester

Membership

Councillors:

Mr R M Udall (Chairman), Mrs E A Eyre (Vice Chairman), Mr A T Amos, Mr C J Bloore, Ms L R Duffy, Mr C B Taylor, Mr P A Tuthill and Mr T A L Wells

Co-opted Church Representatives (for education matters)

Bryan Allbut (Church of England) and Francis Mohan (Roman Catholic)

Parent Governor Representatives (for education matters)

Ms C Richardson ((Parent Governor)) and Vacancy (Secondary)

Agenda

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1	Apologies and Welcome	
2	Declaration of Interest and of any Party Whip	
3	Public Participation Members of the public wishing to take part should notify the Head of Legal and Democratic Services in writing or by e-mail indicating the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case 24 May). Enquiries can be made through the telephone number/e-mail address below.	
4	Confirmation of the Minutes of the Previous Meeting (previously circulated)	
5	Draft Scrutiny Report: Increasing Physical Activity	1 - 22
6	Scrutiny Proposal: Bus Transport Review	23 - 30
7	Overview and Scrutiny Work Programme	31 - 38
8	Member Update and Cabinet Forward Plan	39 - 44

Agenda produced and published by the Head of Legal and Democratic Services, County Hall, Spetchley Road, Worcester WR5 2NP. For general enquiries: 01905 763763 Worcestershire Hub: 01905 765765
Email: worcestershirehub@worcestershire.gov.uk

To obtain further information or hard copies of this agenda, please contact Alyson Grice (01905 844962)/Samantha Morris 01905 844963 email: scrutiny@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website at <http://www.worcestershire.gov.uk/cms/democratic-services/minutes-and-agenda.aspx>

Date of Issue: Tuesday, 17 May 2016

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OVERVIEW AND SCRUTINY PERFORMANCE BOARD 25 MAY 2016

DRAFT SCRUTINY REPORT: INCREASING PHYSICAL ACTIVITY

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to consider and approve the attached draft scrutiny report of the Increasing Physical Activity Scrutiny Task Group.

Background

2. In February 2015, the Overview and Scrutiny Performance Board discussed the Worcestershire Public Health Annual Report 2014. A main theme of the annual report was how to increase opportunities for participation in physical activity. The County Council was keen to ensure that opportunities to access sport and physical activity were available to all, and scrutiny members were also interested to find out what impact the 2012 Olympics had had on participation rates.
3. Therefore, in April 2015, the OSPB added Increasing Physical Activity to the 2015 scrutiny work programme, which was subsequently approved by Council in May 2015.
4. The Board approved the scrutiny proposal on 8 June 2015.

Terms of Reference

5. The Terms of Reference for the scrutiny exercise were to examine and make recommendations on:
 - Current physical activity rates in Worcestershire;
 - What is the County Council's role in promoting physical activity?
 - How is the County Council working with partners to enable more people to take part in physical activity and sport?
 - What can the County Council do to help increase physical activity rates in order to meet the Chief Medical Officer recommendations of 30 minutes a day, 5 days and week?

OSPB's Role

6. One of the OSPB's roles is to monitor the quality of scrutinies that are carried out to ensure that scrutiny reports are robust and evidence based, and that they follow the terms of reference agreed by the OSPB.

7. To help with this, the Task Group's lead has provided the OSPB with regular verbal updates on the progress of the scrutiny.

Next Steps

8. Once the Board is content, the scrutiny report will be considered at Cabinet on 16 June 2016.

Purpose of the Meeting

9. The OSPB is now invited to consider, comment on and approve the attached Scrutiny Report.

Supporting Information

Appendix 1- Draft Scrutiny Report - Increasing Physical Activity in Worcestershire

Contact Points

County Council Contact Points

County Council: 01905 763763

Worcestershire Hub: 01905 765765

Email: worcestershirehub@worcestershire.gov.uk

Specific Contact Points for this report

Alyson Grice and Samantha Morris, Overview and Scrutiny Officers, 01905 844962/844963, scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

- Agenda and minutes of the OSPB meetings on 26 February 2015, 23 April 2015 and 8 June 2015.
- [All agendas and minutes are available on the Council's website here.](#)

Scrutiny Report

Increasing Physical Activity in Worcestershire

DRAFT

May 2016

www.worcestershire.gov.uk

Increasing Physical Activity Scrutiny Task Group Membership

Richard Udall (Lead Scrutiny Member)

Christine Cawthorne (representing Worcester City Council)

Stuart Cross

Liz Eyre

Philip Gretton

June Griffiths (representing Bromsgrove District Council)

Gareth Prosser (representing Redditch Borough Council)

Graham Vickery

Officer Support

Alyson Grice and Samantha Morris, Overview and Scrutiny Officers

Further copies of this report are available from:

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DRAFT

Chairman's Foreword

It is a pleasure to provide a foreword to this report. On first appearance some people were surprised that I agreed to lead this scrutiny exercise. After all, I am middle aged, overweight and lacking in physical activity. However, I believe for those reasons I'm ideally suited to lead the investigation. I know the challenges, the difficulties and the disincentives of attempting any kind of physical activity.

It has been a worthwhile and rewarding investigation. We believe we have developed moderate, progressive and achievable recommendations which are affordable.

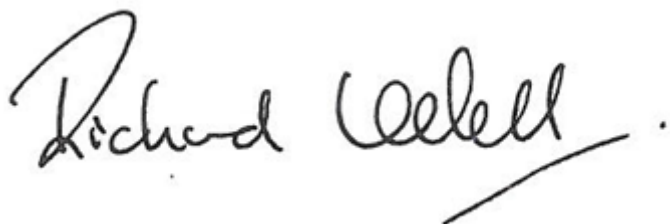
The issue of Olympic legacy was difficult for us; we received a mixed response to the questions we asked on the legacy. Some witnesses claimed it had been a success, others suggested otherwise. Clearly the benefits from the 2012 London Olympics have been felt, but more could be done to harness and promote the activity of those who are working to provide physical activity and to provide a meaningful legacy.

Many witnesses expressed frustration with the lack of support from General Practitioners and the medical profession. Sports clubs and groups are keen to help and would be willing to work with GP Practices if given the opportunity. We hope this report will bring about some change in this area.

As a County Council we also have to do more to promote physical activity among our workforce; we have provided some recommendations to encourage this to happen.

I would like to thank all the members of the Task Group; it was a pleasure to work with you. Also a big thank you to our Scrutiny Officers, who do a great job ensuring we are supported.

On a personal note, the process has encouraged me to be more active. I now have a dog and I am actively walking with my pet and trying to lose weight. I am also determined that we will organise a County Council mixed aged, mixed ability, mixed gender and no contact Touch Rugby team. You have been warned!

A handwritten signature in black ink that reads "Richard Udall". The signature is written in a cursive style with a long horizontal stroke at the end.

Cllr Richard Udall

Lead Member, Increasing Physical Activity Scrutiny Task Group

Increasing Physical Activity in Worcestershire Scrutiny Report

Background and purpose of the Scrutiny

1. In February 2015, the Overview and Scrutiny Performance Board (OSPB) discussed the Worcestershire Public Health Annual Report 2014. A main theme of the annual report was how to increase opportunities for participation in physical activity. The County Council was keen to ensure that opportunities to access sport and physical activity were available to all, and scrutiny members were also interested to find out what impact the 2012 Olympics had had on participation rates.
2. Therefore, in April 2015, the OSPB added Increasing Physical Activity in Worcestershire to the 2015 scrutiny work programme, which was subsequently approved by Council in May 2015.
3. The Terms of Reference for the scrutiny exercise were to examine and make recommendations on:
 - Current physical activity rates in Worcestershire;
 - What is the County Council's role in promoting physical activity?
 - How is the County Council working with partners to enable more people to take part in physical activity and sport?
 - What can the County Council do to help increase physical activity rates in order to meet the Chief Medical Officer recommendations of 30 minutes a day, 5 days and week?



Members of the Scrutiny Task Group setting out on a Health Walk in St Peters, Worcester.

Recommendations

4. In drawing up the recommendations, the Task Group has been mindful of what the County Council can and cannot influence from a Public Health perspective as our District Council colleagues have responsibility for Sports and Leisure Services.

Olympic Legacy

5. Recommendation 1: The Public Health Team should continue to work closely with the Sports Partnership Herefordshire and Worcestershire to improve participation rates and extend the Olympic legacy to everyone. [CMR for Health and Well-Being/Director of Public Health]

Action Plan for Physical Activity

6. Recommendation 2: The Director of Public Health should lead on the preparation of a countywide inclusive and overarching Action Plan for Physical Activity, to encourage cultural change and increase physical activity across the County. The Action Plan should be published within 6 months and should include the identification of a responsible officer and focus on those who are most in need of support, for example those residents who are on benefits, and our more elderly and very young residents. This Action Plan should form a key part of the business of the Health and Well-being Board, which will oversee the implementation of the new Health and Well-being Strategy which has physical activity as one of its three priorities. [CMR for Health and Well-Being/Director of Public Health]

Health Partners

7. Recommendation 3: The Public Health Team should promote training for all frontline health staff to encourage them to have motivational conversations with service users to support increased physical activity. [CMR for Health and Well-Being/Director of Public Health]
8. Recommendation 4: The Worcestershire Clinical Commissioning Group (CCG) representatives on the Health and Well-being Board should be asked to encourage GPs across the county to consider greater use of 'social prescribing' including referring to sports and physical activity opportunities where appropriate. [CMR for Health and Well-Being/Director of Public Health]

Other partners

9. Recommendation 5: The Public Health Team should facilitate regular partnership meetings to share best practice, case studies and ideas from across the County, linking this with the Action Plan for Physical Activity. [CMR for Health and Well-Being/Director of Public Health]

Public Awareness and Recognition

10. Recommendation 6: Using the World Class Worcestershire brand, the County Council should raise the profile of elite sports men and women in the County and promote local success in amateur sport, providing a platform to encourage greater participation. [CMR for Transformation and Commissioning/Director of Commercial and Change]

Councillors' Divisional Fund Scheme

11. Recommendation 7: County Councillors should be actively encouraged (not mandatory) to spend at least 10% of their divisional fund on encouraging participation in sport and physical activity, drawing on the support and advice of the Sports Partnership Herefordshire and Worcestershire where necessary. This should be highlighted to new Members as part of the Member Induction Programme following the 2017 Elections. [CMR for Transformation and Commissioning/Director of Commercial and Change]

Sharing Information

12. Recommendation 8: As part of the Action Plan for Physical Activity (see Recommendation 2), the County Council should consider ways to share information amongst partners and increase awareness of activities available across Worcestershire, ensuring a joined up approach. A dedicated communications officer should be responsible for this aspect of physical activity using all forms of modern communication methods. [CMR for Health and Well-Being/Director of Public Health]

Schools

13. Recommendation 9: The Public Health Team should work with the Worcestershire Association of Governors, the Worcestershire Association of Secondary Headteachers, and representatives of Middle and Primary School Leaders in the county to highlight the importance of a quality PE offer in schools and effective use of their enhanced sports funding, and to promote opportunities available to schools for the involvement of local sporting organisations in their curriculum. [CMR for Health and Well-Being/Director of Public Health]

Employees

14. Recommendation 10: As a large employer, the County Council should do more to encourage its staff to become more physically active. [Leader of the Council/Chief Executive]

Barriers to Participation

15. Recommendation 11: As part of the development of the Action Plan for Physical Activity, the County Council should carry out a Needs Assessment to establish any 'gaps' between what is needed and what is currently provided. The Needs Assessment should also look to identify what are the barriers to taking part in physical activity. [CMR for Health and Well-Being/Director of Public Health]
16. Recommendation 12: The County Council should investigate whether better use can be made of the S106 cycle funds arising from new developments. More cycle ways could be created across the County by being more flexible with regards to the current width restrictions where formal footpaths are changed from bridleways to formal cycle way provision (where safe and appropriate to do so). [CMR for Highways/Director of Economy and Infrastructure]

Learning from successful practice elsewhere

17. Recommendation 13: The County Council should fully investigate successful work undertaken in other local authorities, such as Camden Council, in order to identify good practice that might be transferable to Worcestershire. [CMR for Health and Well-Being/Director of Public Health]

Making Better Use of Public Spaces

18. Recommendation 14: The County Council should look to maximise the use of public spaces by working with planning authorities to identify more local opportunities to encourage physical activity and active travel. [CMR for Health and Well-Being/Director of Public Health]

Council Decision Making

19. Recommendation 15: The practice of including a Public Health Impact Assessment in agenda reports should be extended to all County Council committees and District Councils should be encouraged to do likewise. [CMR for Transformation and Commissioning/Director of Commercial and Change/Director of Public Health]

Findings

Why should we be physically active?

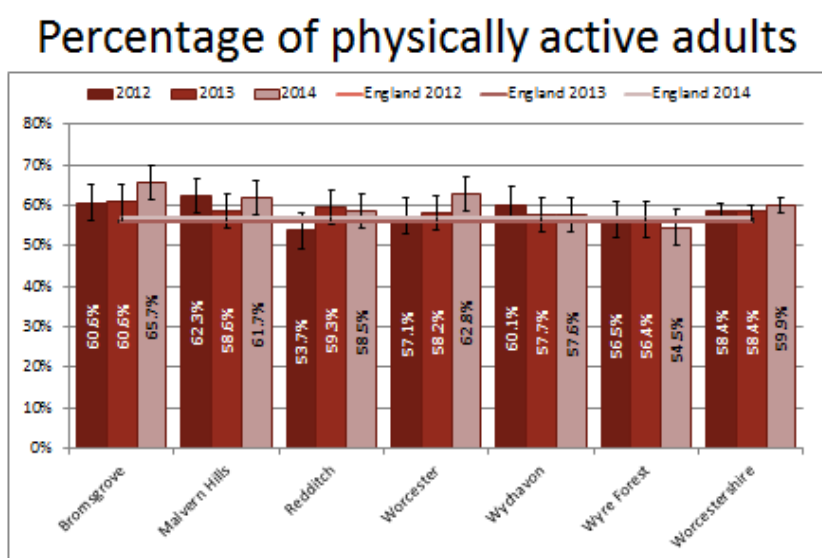
20. It was clear from the start of the scrutiny exercise that the health benefits of increasing physical activity are massive. Over time, relatively small changes can be hugely beneficial to individuals of all ages in terms of both mental and physical health. The Council's Interim Director of Public Health told the Task Group that if an obese person started to meet the Chief Medical Officer's recommendation for physical activity, they would straight away halve their heart risk. (For adults aged 18 to 65 the Chief Medical Officer recommends that individuals are physically active for 30 minutes on at least 5 days per week).
21. The Task Group heard that physical inactivity causes 6-10% of all deaths from major cardio-vascular diseases (such as coronary heart disease, type 2 diabetes, and breast and colon cancers), as well as weight gain, decrease in muscle mass, and strength and balance problems.
22. It is also clear that throughout the County there is a huge range of activity aimed at encouraging residents to become more physically active. As well as opportunities to take part in organised sports there are chances to participate in less formal activities such as walking in one of the Council's country parks or rambling in the Worcestershire countryside. The Task Group recognises the vital role played by the Community and Voluntary Sector in providing opportunities for sport and physical activity in the County.
23. Over many years, people throughout the country have become increasingly sedentary and sport participation rates have declined. It is a challenge to all Local Authorities and health professionals to encourage residents to become more physically active. Although much can be done to improve the situation, it is also important to acknowledge that what is really needed is a change of culture, whereby it becomes more commonplace for people to take every opportunity to be more active. Achieving this change of culture is an ongoing process and could take many years.

24. The Scrutiny Task Group welcomed the Government's recently published *Sporting Future: A New Strategy for an Active Nation*. Members were very pleased to see the enhanced profile that the Government is giving to increasing physical activity.

The current situation in Worcestershire

25. The Task Group heard that levels of physical activity in the County are low, making Worcestershire typical of the rest of the country. These low levels relate to all ages and socio-economic groups.

26. The table below shows the percentage of physically active adults for the County as a whole and broken down by District Council, and includes a comparison with figures for England.



Olympic Legacy

27. At the start of the scrutiny exercise, the Task Group was keen to explore whether the 2012 London Olympics had resulted in a legacy of increased participation in Worcestershire. We heard conflicting evidence on this issue. The majority of people we spoke to did not feel that there had been a significant Olympic legacy in the County.

28. However, the view of the Partnership Director of the Sports Partnership Herefordshire and Worcestershire was that closer inspection showed that participation rates had gone up since 2012 and, through lottery funded Sports England projects, the County had benefitted from a number of 'big ticket' items, such as the refurbishment of the Dolphin Centre in Bromsgrove, the Wyre Forest Leisure Centre, the University of Worcester Arena and the new Worcester swimming pool. In addition, over £2 million had been invested via Sport England through legacy funds into local sports clubs and there had been an increase in opportunities for young people to try new sports and activities.

29. The Task Group acknowledged that Worcestershire's stock of sporting facilities had been enhanced since 2012 as a result of Olympic legacy projects. However, these facilities, although welcome, did not reach everyone and participation rates had not risen as much as might have been anticipated. Members felt that it was not too late to harness the enthusiasm generated following the London Olympics and, given the proximity of the Rio Olympics in 2016 and the inevitable enhanced public interest in sporting activity, there was now a further opportunity to create an Olympic legacy of increased levels of physical activity in the County.

Recommendation 1

The Public Health Team should continue to work closely with the Sports Partnership Herefordshire and Worcestershire to improve participation rates and extend the Olympic legacy to everyone. [CMR for Health and Well-Being/Director of Public Health]

Action Plan for Physical Activity

30. The Task Group recognised that, during the scrutiny exercise, the Health and Well-being Board agreed its new Health and Well-Being Strategy 2016-19 and Members very much welcomed the fact that 'Being active all through your life' was identified as one of 3 priorities for the Strategy. As part of the scrutiny, Members heard about many projects that the County Council supported with the aim of increasing residents' levels of physical activity.

31. However, Members felt that, to support attempts to encourage cultural change in the County, an overarching Action Plan for Physical Activity should be drawn up to pull together the many activities and raise the profile of ongoing work.

32. Members were impressed with the work undertaken by Camden Council which focused in particular on those residents in receipt of benefits. The Task Group heard that, as well as improving their health, increasing levels of physical activity meant those residents were more likely to return to employment.

Recommendation 2

The Director of Public Health should lead on the preparation of a countywide inclusive and overarching Action Plan for Physical Activity, to encourage cultural change and increase physical activity across the County. The Action Plan should include the identification of a responsible officer and focus on those who are most in need of support, for example those residents who are on benefits, our more elderly and very young residents. This Action Plan should form a key part of the business of the Health and Well-being Board, which will oversee the implementation of the new Health and Well-being Strategy which has physical activity as one of its three priorities. [CMR for Health and Well-Being/Director of Public Health]

Health Partners

33. It was clear from our discussions that health partners have an important role to play in emphasising the importance of being more active in relation to health issues and in signposting patients to opportunities to be more physically active.

34. Frontline staff working for the County Council and other health partners throughout the County have countless contacts with residents every day, and the Task Group saw these informal, every day contacts as an ideal opportunity to promote the benefits of increasing physical activity and encourage residents to make the first step. Members heard about the Health Tracks programme which was skilling staff to have difficult conversations with patients but felt there was a need for further training to encourage greater consistency across the County.

Recommendation 3

The Public Health Team should promote training for all frontline health staff to encourage them to have motivational conversations with service users to support increased physical activity. [CMR for Health and Well-Being/Director of Public Health]

35. During discussions with representatives of Worcestershire's CCGs, Members heard that there was lots of variation across the County in relation to levels of 'social prescribing' (prescribing physical activity as an alternative to drugs or other therapy). This was despite evidence that only a small increase in the amount of walking sustained over a long period could have significant health benefits. We heard that a pilot was being run in Bromsgrove, Redditch and Malvern, but elsewhere in Worcestershire practice was variable.
36. A number of organisations, including the Ramblers Association, the organisers of Health Walks and the Worcester Warriors Community Foundation told the Task Group that they had had difficulty in engaging with GPs and other NHS services, even with something as simple as having information leaflets available in GP surgeries. Encouraging greater use of social prescribing would go some way to improve links with organisations supporting increased physical activity. The Task Group was told that the use of social prescribing was more developed elsewhere in the country and health professionals in Worcestershire should be encouraged to learn from good practice elsewhere.

Recommendation 4

The Worcestershire Clinical Commissioning Group (CCG) representatives on the Health and Well-being Board should be asked to encourage GPs across the county to consider greater use of 'social prescribing' including referring to sports and physical activity opportunities where appropriate. [CMR for Health and Well-Being/Director of Public Health]

Other partners

37. As the scrutiny exercise went on it became clear that, although there was a great deal of sporting and other physical activity going on across the County, there was a lack of coordination between clubs and few opportunities for clubs to learn from each other and share best practice. Discussions with the Head of Worcester Warriors Community Foundation and the Cricket Development Director of Worcestershire Cricket confirmed that communication was an issue across sports.
38. Although there was some coordination at District Council level and the Sports Partnership organised club forums and published a regular newsletter, the Task Group felt that there was scope for further work to pull together activities across Worcestershire. Partnership working will be key to ensuring initiatives are sustainable.

Recommendation 5

The Public Health Team should facilitate regular partnership meetings to share best practice, case studies and ideas from across the County, linking this with the Action Plan for Physical Activity. [CMR for Health and Well-Being/Director of Public Health]

Public Awareness and Recognition

39. It was clear to Task Group Members that Worcestershire has many successful sports men and women. However, the County did not always make the most of its successful elite athletes and recognise their achievements. Increased publicity for local success could be used to promote and encourage physical activity amongst the wider population. For example, Members heard that Worcester RFC – Ladies Team currently had 7 international players including 2 from Wales and 1 from Scotland, something that was not widely known.

Recommendation 6

Using the World Class Worcestershire brand, the County Council should raise the profile of elite sports men and women in the County and promote local success in amateur sport, providing a platform to encourage greater participation. [CMR for Transformation and Commissioning/Director of Commercial and Change]

Councillors' Divisional Fund Scheme

40. The Scrutiny Task Group felt that the Councillors' Divisional Fund had further potential to support activities aimed at promoting increased physical activity in the County. The Worcestershire Councillors' Divisional Fund (WCDF) was created to enable local members to access money to help local initiatives and support 'good works' which play an important role in promoting the economic, social and environmental well-being of communities within Worcestershire. Each of the 57 members of the Council has an allocation of £10,000 (per financial year) to spend on locally-determined initiatives within their Divisions. They have reasonable discretion as to how to spend their allocation, as long as they are lawful for the Council, rational and are properly recorded.

41. Although it was acknowledged that many Members already used their Divisional Fund to support sporting activities, the Task Group also recognised that there would be a new intake of Members following the 2017 local council elections, who may welcome some guidance as to appropriate use of divisional fund money. The Task Group is grateful to the Partnership Director of the Sports Partnership Herefordshire and Worcestershire who confirmed that the Sports Partnership would be prepared to advise Members on suitable organisations in local divisions.

Recommendation 7

County Councillors should be actively encouraged (not mandatory) to spend at least 10% of their divisional fund on encouraging participation in sport and physical activity, drawing on the support and advice of the Sports Partnership Herefordshire and Worcestershire where necessary. This should be highlighted to new Members as part of the Member Induction Programme following the 2017 Elections. [CMR for Transformation and Commissioning/Director of Commercial and Change]

Sharing Information

42. Members felt that the County Council could have an important role in coordinating the many organised activities taking place across Worcestershire and sharing information about what is going on in the County. Sports clubs are often run on a small scale by volunteers and do not have the capacity or expertise to market themselves and broaden their 'catchment'.

Recommendation 8

As part of the Action Plan for Physical Activity (see Recommendation 2), the County Council should consider ways to share information amongst partners and increase awareness of activities available across Worcestershire, ensuring a joined up approach. A dedicated communications officer should be responsible for this aspect of physical activity using all forms of modern communication methods. [CMR for Health and Well-Being/Director of Public Health]

Schools

43. Members felt strongly that it was especially important to encourage children and young people to become physically active in order to establish good habits for life. On several occasions, Members were told that sports clubs had had difficulty in engaging with schools to offer their services. Although the Task Group acknowledged that schools have many pressures on their staff and curriculum time, Members were concerned that schools were missing out on exciting opportunities for their pupils to work with local sporting organisations.
44. Given the recent growth in the number of academies and ongoing changes in the Local Authority's relationship with schools, it was suggested to the Task Group that communication with schools should be via phase and other associations.

Recommendation 9

The Public Health Team should work with the Worcestershire Association of Governors, the Worcestershire Association of Secondary Headteachers, and representatives of Middle and Primary School Leaders in the county to highlight the importance of a quality PE offer in schools and effective use of their enhanced sports funding, and to promote opportunities available to schools for the involvement of local sporting organisations in their curriculum. [CMR for Health and Well-Being/Director of Public Health]

The County Council's role as an employer

45. The representatives of the CCGs suggested to the Task Group that large employers in the County should lead by example and encourage and facilitate staff to be more physically active. For example, the CCGs had set up a Staff Council which was looking to improve the health and well-being of employees and was offering woodland walks for staff.
46. The Task Group believes that, as a large responsible employer, the County Council could undertake workplace campaigning to encourage staff to get more physically active. Members heard from the Director of Public Health that this need not mean

additional cost for the Council as many activities would be free of charge, ie supporting staff to take a break from their desks at lunchtime, placing posters at lift doors reminding staff to use the stairs if possible, and encouraging walks around the campus (particularly for those based at County Hall). The Council could also consider promoting in the workplace activities offered by local sports clubs. Members felt that employees playing sport together would improve staff morale and productivity as well as enhancing an individual's well-being.

Recommendation 10

As a large employer, the County Council should do more to encourage its staff to become more physically active. [Leader of the Council/Chief Executive]

Barriers to Participation

47. As the scrutiny exercise progressed Members saw that for many people 'barriers' exist which prevent them from becoming physically active. These might be transport, cost, access to facilities or the intimidating nature of formal sports facilities to those making the first steps to become more active. The Task Group felt that it would be a valuable exercise to undertake a formal Needs Assessment to establish current provision and any gaps, looking to identify what the barriers might be to increasing levels of physical activity.

Recommendation 11

As part of the development of the Action Plan for Physical Activity, the County Council should carry out a Needs Assessment to establish any 'gaps' between what is needed and what is currently provided. The Needs Assessment should also look to identify what are the barriers to taking part in physical activity. [CMR for Health and Well-Being/Director of Public Health]

48. The Task Group also discussed Section 106 money which is paid by developers to support infrastructure around new developments. Some of this money is specifically allocated to enhance cycling provision and Members would wish to encourage better use of this money in the future. Members also heard examples of the County Council being inflexible when requests were made to change a footway to a cycle way. Given the Council's commitment via the Health and Well Being Strategy to encouraging everyone to be more active, Members felt that greater flexibility in relation to the bureaucracy involved would be helpful.

Recommendation 12

The County Council should investigate whether better use can be made of the S106 cycle funds arising from new developments. More cycle ways could be created across the County by being more flexible with regards to the current width restrictions where formal footpaths are changed from bridleways to formal cycle way provision (where safe and appropriate to do so). [CMR for Highways/Director of Economy and Infrastructure]

Learning from successful practice elsewhere

49. Towards the end of the scrutiny exercise, Members held a conference call with representatives of Camden Council and Suffolk County Council. These Councils were

selected as they had both undertaken innovative work to encourage their residents to become more physically active and had seen participation rates rise as a result.

50. Members were very impressed by the ambitious projects carried out in both Camden and Suffolk, such as the 'Golden Mile' initiative in Lowestoft which was seen as a safe, simple and accessible way to get all ages walking, and Camden's targeting of those on benefits, offering free or subsidised gym membership on a 'use it or lose it' basis. Throughout the country, there are countless initiatives that Councils are running in order to improve their residents' health and it is clear that Worcestershire would benefit from investigating what other Councils do and looking to learn from their experiences.

Recommendation 13

The County Council should fully investigate successful work undertaken in other local authorities, such as Camden Council, in order to identify good practice that might be transferable to Worcestershire. [CMR for Health and Well-Being/Director of Public Health]

Making better use of public spaces

51. It is clear that there are many ways in which the County Council can influence local residents to be more active. One of these is in relation to public space around the County and the relationship between planning decisions and encouraging physical activity and active travel. Members felt that better liaison between different Council services could result in a more activity friendly public space for the future and the development of place based solutions.

Recommendation 14

The County Council should look to maximise the use of public spaces by working with planning authorities to identify more local opportunities to encourage physical activity and active travel. [CMR for Health and Well-Being/Director of Public Health]

Council Decision Making

52. From May 2016, all agenda reports for Council and Cabinet meetings will include a Public Health Impact Assessment to advise Members on the health impact of the proposals under discussion. The Task Group very much welcomed this development and would wish to see it extended to all Council Committees.

Recommendation 15

The practice of including a Public Health Impact Assessment in agenda reports should be extended to all County Council committees and District Councils should be encouraged to do likewise. [CMR for Transformation and Commissioning/Director of Commercial and Change/Director of Public Health]

Methodology

53. The Scrutiny Task Group comprised cross-party volunteers from Overview and Scrutiny Panels. In addition, to reflect the fact that sports, leisure and park facilities are district council functions, all 6 District Councils in Worcestershire were asked to nominate a representative to work with their County colleagues and provide the District Council perspective. Throughout the exercise and in drawing up recommendations, all Members were mindful of what the County Council could influence.
54. In summary, evidence has been gathered from a wide variety of sources including the Interim Director of Public Health, Sports Partnership Herefordshire and Worcestershire, Worcester Rugby Club – Ladies, Worcestershire Cricket Board, Worcester Warriors Community Trust, the Countryside Service, Worcester Ramblers Association, South Worcestershire Clinical Commissioning Group, Wyre Forest, Redditch and Bromsgrove CCG, Worcestershire's Youth Cabinet and the Leisure Services at all 6 District Councils.
55. In addition the Task Group went on a Health Walk starting from St Peters Baptist Church, Worcester and held a conference call with representatives of Camden Council and Suffolk County Council
56. The Task Group members also considered relevant publications and reports, including:
- House of Commons Health Select Committee report on the impact of physical activity and diet on health and Government Response July 2015
 - A means to an end – increasing participation in sport and physical activity. A report from Overview and Scrutiny Birmingham City Council February 2015
 - Promoting Sporting Participation Redditch Borough Council May 2012
 - Youth Provision Task Group Bromsgrove District Council June 2013
 - Leisure Provision Task Group Bromsgrove District Council September 2014
 - Sporting Future: A New Strategy for an Active Nation HM Government December 2015

Appendix 1 Schedule of Activity

Date	Event
30 July 2015	Scrutiny Task Group Meeting with Frances Howie, Interim Director of Public Health, Directorate of Adult Services and Health
3 September 2015	Scrutiny Task Group Meeting with Steve Brewster, Chief Executive Officer of Sports Partnership Herefordshire and Worcestershire
18 September	Scrutiny Task Group went on a Health Walk starting from St Peters Baptist Church, Eden Close, St Peters Drive, Worcester WR5 3TZ
16 October 2015	Scrutiny Task Group Meeting with: David Guest, Worcester Rugby Club – Ladies Tom Hill, Worcestershire Cricket Board Carol Hart, Worcester Warriors Community Trust
21 October 2015	Scrutiny Task Group Meeting with: Rachel Datlen, Countryside Greenspace Manager Phil Coulson, Team Leader, Maintenance and Communities Cliff Dimond, Chairman of Worcester Ramblers Association
9 November 2015	Task Group Meeting with: David Mehaffey, Director of Strategy, South Worcestershire Clinical Commissioning Group (CCG) Emily Godfrey, Strategic Planning Manager, Wyre Forest, Redditch and Bromsgrove CCG
18 November 2015	Councillor Stuart Cross attended the Youth Cabinet on behalf of the Task Group
7 December 2015	Task Group Meeting with: Hannah Cox, Contracts Manager- Worcester City Council John Godwin, Head of Service, Leisure & Cultural Services Bromsgrove District & Redditch Borough Councils Jem Teal, Wychavon District Council Dale Evans, Wyre Forest District Council Ed Dursley, Projects Manager
15 December 2015	Conference Call between representatives of the Task Group and Nigel Robinson, Head of Sport and Physical Activity, Camden Council and Adam Baker, Most Active County Project Manager, Suffolk County Council
31 March 2016	Task Group Meeting with Marcus Hart, Cabinet Member for Health and Well Being, Frances Howie, Interim Director of Public Health and Steve Brewster, Partnership Director, Sports Partnership Herefordshire and Worcestershire

DRAFT

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OVERVIEW AND SCRUTINY PERFORMANCE BOARD 25 MAY 2016

SCRUTINY PROPOSAL: BUS TRANSPORT REVIEW

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to consider the attached proposal for a scrutiny of bus services.

Background

2. In February the Board was informed of Members' concerns about the potential impact of bus contracts being re-tendered in April 2016. It was agreed that this issue would be investigated by the Chairman of the OSPB together with the Chairmen of the Adult Care and Well-Being Overview & Scrutiny (O&S) Panel and the Economy and Environment O&S Panel.

3. A meeting was held with the Cabinet Member with Responsibility for Highways in March and subsequently the Chairman of the OSPB reported that, as a result of a delay in the proposed changes being made, there was no longer a need for urgency on this work and the scrutiny exercise may now take more time. OSPB heard that issues for further consideration included areas for future investment and the definition of a socially necessary service.

4. A scrutiny proposal is attached at Appendix 1.

5. The suggested Terms of Reference are to:

Socially Necessary Services Definition

- Investigate what can be included within this definition
- Investigate what other Local Authorities include in this definition
- Review what issues in Worcestershire need to be reflected within this definition

£1.6 Million Bus Subsidy

- Review whether the bus subsidy is being spent in the right areas
- Review whether or not the level of subsidy is currently able to meet the socially necessary needs of Worcestershire
- Identify what level of subsidy would be needed to meet the definition of Socially Necessary that the Task Group believes should be adopted
- Examine WCC's approach for providing services where there is a socially necessary reason and whether this is best through community services, corporate provision or any other form
- Could the subsidy be better spent on other forms of public travel?

Diamond Bus Service

- Q&A with Diamond to discuss service issues and how WCC can assist

Recent Bus Service Cuts

- Investigate accountability and communication from bus providers to determine if it is adequate or could be improved, including how local members are involved

Transport Strategy

- Review the public transport strategy role for the County Council and determine if it is adequate and fit for purpose
- Examine what powers/options WCC has if a Bus Provider is delivering a poor service
- Identify innovative public transport schemes that WCC can learn from

Issues Suitable for Scrutiny

6. The OSPB agreed to use a set of criteria (listed below) to help determine its scrutiny programme. A topic does not need to meet all of these criteria in order to be scrutinised, but they are intended as a guide for prioritisation.

- Is the issue a priority area for the Council?
- Is it a key issue for local people?
- Will it be practicable to implement the outcomes of the scrutiny?
- Are improvements for local people likely?
- Does it examine a poor performing service?
- Will it result in improvements to the way the Council operates?
- Is it related to new Government guidance or legislation?

Next Steps

7. Other points which need to be taken into account when considering whether to review a particular issue are:

- is the subject specific? – to ensure that task groups understand exactly what they are scrutinising; and
- is it achievable within a realistic timescale?

8. Members are asked to take into account issues raised in paragraphs above and determine whether they wish to set up a scrutiny task group on Bus Services, led by Cllr Richard Udall and if so, to consider, comment on and agree the terms of reference and scrutiny proposal.

Supporting Information

- Appendix 1 – Scrutiny Proposal: Bus Transport Review

Contact Points

County Council Contact Points

County Council: 01905 763763

Worcestershire Hub: 01905 765765

Email: worcestershirehub@worcestershire.gov.uk

Specific Contact Points for this report

Alyson Grice/Samantha Morris, Overview and Scrutiny Officers, Commercial and Change Directorate

Tel: 01905 844962/844963

Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

- Agenda and Minutes of the Overview and Scrutiny Performance Board on 24 February 2016, 17 March 2016 and 21 April 2016
- [All agendas and minutes are available on the Council's website here.](#)

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Scrutiny Proposal

Topic: Bus Transport Review	
<p>Background to the issue (what is it and why is it being considered for scrutiny)</p>	<p>In February the Overview and Scrutiny Performance Board (OSPB) was informed of Members' concerns about the potential impact of bus contracts being re-tendered in April 2016. It was agreed that this issue would be investigated by the Chairman of the OSPB together with the Chairmen of the Adult Care and Well-Being O&S Panel and the Economy and Environment O&S Panel.</p> <p>A meeting was held with the Cabinet Member with Responsibility for Highways in March and subsequently the Chairman of the OSPB reported that, as a result of a delay in the proposed changes being made, there was no longer a need for urgency on this work and the scrutiny exercise may now take more time. OSPB heard that issues for further consideration included areas for future investment and the definition of a socially necessary service.</p>
<p>Terms of reference</p>	<p>Socially Necessary Services Definition</p> <ul style="list-style-type: none"> • Investigate what can be included within this definition • Investigate what other Local Authorities include in this definition • Review what issues in Worcestershire need to be reflected within this definition <p>£1.6 Million Bus Subsidy</p> <ul style="list-style-type: none"> • Review whether the bus subsidy is being spent in the right areas • Review whether or not the level of subsidy is currently able to meet the socially necessary needs of Worcestershire • Identify what level of subsidy would be needed to meet the definition of Socially Necessary that the Task Group believes should be adopted • Examine WCC approach for providing services where there is a socially necessary reason and whether this is best through community services, corporate provision or any other form • Could the subsidy be better spent on other forms of public travel? <p>Diamond Bus Service</p> <ul style="list-style-type: none"> • Q&A with Diamond to discuss service issues and how WCC can assist <p>Recent Bus Service Cuts</p> <ul style="list-style-type: none"> • Investigate accountability and communication from bus providers to determine if it is adequate or could be improved, including how local members are involved. <p>Transport Strategy</p> <ul style="list-style-type: none"> • Review the public transport strategy role for the County Council and to determine if it is adequate and fit for purpose • Examine what powers/options WCC has if a Bus Provider is delivering a poor service • Identify innovative public transport schemes that WCC can learn from

Scrutiny Officer & Scrutiny Liaison Officer	Alyson Grice/Samantha Morris, Overview and Scrutiny Officers		
Suitability for scrutiny. Which of the following criteria does it meet?			
<i>Is the issue a priority area for the Council?</i>	Yes	<i>Does it examine a poorly performing service?</i>	Yes
<i>Is it a key issue for local people?</i>	Yes	<i>Has it been prompted by new Government guidance or legislation?</i>	No
<i>Will the scrutiny have a clear impact on services?</i>	Potentially	<i>Will it result in improvements to the way the Council operates?</i>	Potentially
<i>Are improvements for local people likely as a result?</i>	Possibly		
Scope of scrutiny (what issues will it cover and what won't it cover)	<p><i>N.B. O&S has committed to ensure that the following are considered in all scrutiny reviews as appropriate</i></p> <ul style="list-style-type: none"> • <i>equality and diversity issues</i> • <i>commissioning</i> • <i>localism</i> 		
Advantages to conducting scrutiny & Indicators of success (ie how will you know a good scrutiny has been done?)	To have a better understanding of the situation in Worcestershire which will in turn could help to prioritise the areas of most need for the provision.		
Has anyone else examined the issue?	No		
Any disadvantages or pitfalls to conducting this scrutiny?	Concern exists regarding potential impact of Scrutiny in the short-term.		
INFORMATION NEEDS			
Key Documents, Reports & Data required			
Is an expert adviser	Suggestion: Paul Smith – Transport Operations Manager		

needed?	
Possible interviewees	<p>Cabinet Members:</p> <ul style="list-style-type: none"> ➤ Highways ➤ Localism and Communities ➤ Leader of Council <p>Paul Smith, Transport Operations Manager Diamond Bus Company First Bus Company Other Bus Service providers in the County</p>
Is this an issue that young people would be interested in? If so, ask Youth Cabinet for evidence.	Yes
Site Visits	TBC Suggestion to hold meetings around the County and to hold a meeting on a Bus
Types of meeting/consultation needed? (eg workshops/focus groups/public meetings/questionnaires etc)	Task Group Meetings
Any meetings to be held outside of County Hall?	Potentially
Media & publicity needs?	<p>May request media release to gather views of the public</p> <p>Task group to take part in a meeting on a Bus to publicise the scrutiny</p>
OUTLINE TIMETABLE	
Proposal to OSPB	25 May 2016
Evidence Gathering	May 2016 – September 2016
Scrutiny Report to OSPB	12 October 2016
Scrutiny Report to Cabinet	17 November 2016

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OVERVIEW AND SCRUTINY PERFORMANCE BOARD 25 MAY 2016

OVERVIEW AND SCRUTINY WORK PROGRAMME 2016/17

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to:
 - note the 2016/17 scrutiny Work Programme as agreed by Council on 12 May
 - consider the issues not completed from the 2015/16 Work Programme and agree which issues should be carried forward to the 2016/17 programme; and
 - consider and approve suggestions for taking the 2016/17 Work Programme forward.

Background

2. On 21 April, the OSPB was updated on the development of an overview and scrutiny Work Programme for 2016/17 following an extensive Work Programme consultation exercise.
3. Following that meeting, the Chairman and Vice Chairman completed a full analysis of all suggestions received and circulated a report to all Members of OSPB asking them to comment on the Chairman and Vice Chairman's recommendations for topics to be included in the Work Programme.
4. The Chairman and Vice Chairman of OSPB met on 26 April to consider feedback provided by OSPB members and agree a final set of topics/issues to be included in the Work Programme to be put to Council for approval. The agreed list was then considered by Council on 12 May.

2016/17 Work Programme

5. In considering the proposed list of topics, Council expressed concern about the workload implications of the items suggested for the Environment and Economy Overview & Scrutiny Panel. Therefore it was agreed to remove the following 2 items from the Panel's Work Programme:
 - How can WCC support Retail whilst it is in transition and help support and retrain retail employees?
 - What are the benefits to Worcestershire of 20 MPH speed limits and how does this link to Residents Parking Policy?
6. The 2016/17 list agreed by Council is attached as Appendix 1

Issues Incomplete from 2015/16 Work Programme

7. In addition, each Overview and Scrutiny Committee/Panel has items that were part of the 2015/16 Work Programme and are still to be completed. The Panel Chairmen are asked to consider whether priorities have changed and, as a result, which items should be taken forward to the 2016/17 Work Programme.

8. The outstanding issues are:

Overview and Scrutiny Performance Board:

- Sexual Violence and Rape
- Climate Change

Health Overview and Scrutiny Committee

- Future of Acute Hospital Services in Worcestershire
- Administration/Patient Records
- Training/Recruitment of Clinicians

Adult Care and Wellbeing Overview and Scrutiny Panel:

- Care Provider Market (work ongoing)

Children and Families Overview and Scrutiny Panel:

- Child Poverty and Health Inequalities
- Future Governance of Worcestershire Youth Music Service
- Supporting People System Work
- Private Children's Homes and Fostering Agencies

Corporate and Communities Overview and Scrutiny Panel

- To consider how the County Council, with the help of other agencies, can provide help and assistance to the CAB in the County to ensure its future sustainability and survival
- Corporate Finance Issues and Processes

Economy and Environment Overview and Scrutiny Panel:

- Highways Development Control Department – Section 278s
- Transport Planning
- Climate Change
- Abbey Bridge – Lessons Learned

Standard items

9. In addition, the Board and each Overview and Scrutiny Committee/Panel also has standard agenda items that it will need to include in its work planning. These are:

- Review of Work Programme and Cabinet Forward Plan (OSPB)
- Call-ins (OSPB)
- Panel/Committee Updates (OSPB)
- Leader of Council Q&A (OSPB)
- Crime and Disorder Annual meeting (OSPB)
- Performance Management (All Panels)
- Budget Scrutiny Process
- Substantial Variation considerations (HOSC)
- Quality Accounts (HOSC)
- Safeguarding (A&WB and C&F)
- Corporate Plan Refresh (All)

Next Steps

10. Now that a final set of topics/issues to be included in the Work Programme has been agreed by Council, the OSPB needs to consider how best to approach the topics agreed. The Chairman and Vice-chairman suggest that the Board considers the following suggestions for taking work forward:

Sexual Violence and Rape

11. This issue was added to the 2015/16 Work Programme and is one of the Key themes identified by Work Programme consultation exercise. It is therefore suggested that an initial discussion on this topic will be held as part of the OSPB's Annual Crime and Disorder meeting which will take place late summer with a view to further in-depth scrutiny being undertaken by a task group led by Councillor Bloore.

Can Worcestershire County Council do more around environmental mitigation?

12. A detailed scrutiny proposal will be developed and brought to a future meeting of OSPB. It is proposed that this Task Group is led by Councillor Tuthill.

Complaints Reporting

13. Scrutiny work on this topic will be led by Councillor Eyre (in the same way that work on quality assurance was undertaken) and the Board will be updated accordingly.

Commissioning

14. A detailed scrutiny proposal will be developed and brought to a future meeting of OSPB. It is proposed that this Task Group is led by Councillor Eyre.

Equalities and Disabilities

15. The Corporate Equality and Diversity Manager will be invited to a future meeting of OSPB, after which decisions will be made about the nature of any further in-depth scrutiny required.

Purpose of the Meeting

16. The Overview and Scrutiny Performance Board (OSPB) is asked to:

- note the 2016/17 final set of topics/issues to be included in the Work Programme as agreed by Council on 12 May;
- consider the issues not completed from the 2015/16 Work Programme and agree which issues should be carried forward to the 2016/17 programme; and
- consider and approve suggestions for taking the Work Programme forward.

17. Members of the Board should be mindful when deciding how to move the Work Programme forward that the Work Programme needs to remain flexible, so that it can adapt to changes throughout the year. A good Work Programme responds to issues that arise during the year and does not tie itself down to lengthy projects that may become less relevant because of an unexpected policy change or decision.

18. Finally in determining how to move the Work Programme forward it is important that members of the Board consider the following:

- Ensure that the Work Programme includes a balance of different types of work, including short-, medium- and long-term reviews. Issues could be considered at single meetings, or may need to be the subject of a longer term, more in-depth scrutiny review;
- Ensure that the OSPB and panels retain sufficient capacity to respond to issues that may crop up unexpectedly within the year, including call-ins;
- Take into account the resources available to support scrutiny.

Supporting Information

Appendix 1- 2016/17 topics/issues to be included in the Work Programme as agreed at full Council on 12 May

Contact Points

County Council Contact Points

County Council: 01905 763763

Worcestershire Hub: 01905 765765

Email: worcestershirehub@worcestershire.gov.uk

Specific Contact Points for this report

Alyson Grice and Samantha Morris, Overview and Scrutiny Officers, 01905 844962/844963, scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

- Agenda and minutes of the OSPB meetings on 21 April 2016
- Agenda and minutes of Council on 12 May 2016
- [All agendas and minutes are available on the Council's website here.](#)

Overview and Scrutiny Performance Board	
Task Group Reviews	<p>Sexual Violence and Rape</p> <ul style="list-style-type: none"> • What are the responsibilities of the County Council and Partners? • Who provides support services and funding? • Could we provide a better service in Worcestershire? <p>Can Worcestershire County Council do more around environmental mitigation?</p> <ul style="list-style-type: none"> • Buying future energy supply • Could we look to provide energy supply? • What is the culture of the organisation and how does WCC strategically mitigate environmental issues?
Priority Areas/Themes for the Work Programme:	
1.	<p>How effective are Worcestershire County Council communication mechanisms?</p> <ul style="list-style-type: none"> • Councils use of social media • Highways • Communicating to Public, Officers and Councillors
2.	Equalities & Disability: How well do we meet our statutory duties?
3.	Complaints Reporting – is it fit for purpose?
4.	<p>Commissioning</p> <ul style="list-style-type: none"> • Accountability of commissioned services to the Council, Elected Members, service users and the Public • How is accountability address in the commissioning process? How is it covered in contracts and tendering? • Quality Assurance
Health Overview and Scrutiny Committee:	
1.	<p>Is Mental Health provision in Worcestershire fit for purpose?</p> <ul style="list-style-type: none"> • What treatments are provided? • Is local need identified and addressed? • What alternatives to medication are provided?
2.	<p>Health Accountability: CCGs, GPs and Health & Wellbeing Board</p> <ul style="list-style-type: none"> • How is the CCGs held to account? • How are GPs in the County held to account? • How is the Health & Wellbeing Board held to account? • What is the role HOSC in holding these bodies to account?
3.	<p>Maternity, Neonatal and Gynaecology Services</p> <ul style="list-style-type: none"> • Review of 'temporary' change in service provision • Direction of travel • Is proposed service fit for purpose?
4.	<p>Public Health</p> <ul style="list-style-type: none"> • What role can Public Health play in preventing and managing demand for social care and health services?

Adult Care and Wellbeing Overview and Scrutiny Panel:	
1.	Care Provider Market – vital review continues
2.	Care Act Obligations <ul style="list-style-type: none"> • Is the Council meeting its obligations
3.	Technology in Care <ul style="list-style-type: none"> • Analysis of successful IT across the health and care sector with a view to showing success against:- supporting people to stay at home, promoting independence, increasing quality of life, reducing the cost of care and protecting personal dignity. • The claim is always that IT increases the potential for loneliness, is this correct?
4.	Homecare <ul style="list-style-type: none"> • Is the current service provided by WCC and commissioned out services fit for purpose?
5.	Transition <ul style="list-style-type: none"> • Review of transition from Children Services to Adult Services

Children & Families Overview and Scrutiny Panel:	
1.	Vulnerable Children <ul style="list-style-type: none"> • Child employment and labour • Education at home • CSE
2.	0-19 Agenda <ul style="list-style-type: none"> • Starting well service • Children's centres • What will be future service provision?
3.	Pupil Referral Units <ul style="list-style-type: none"> • Review of current provision of service and how it is delivered • Emotional and Behavioural Difficulties • Alternative provision
4.	Social Work <ul style="list-style-type: none"> • Issues within current service provision • Performance of agency staff • Social Workers moral and support • Recruitment and retention • Caseloads
5.	How can Worcestershire County Council help improve the Educational Attainment of Children in Disadvantaged Areas
To note:	Home to school transport issue referred to the existing Bus Services Task Group Review

Corporate & Communities Overview and Scrutiny Panel:

1.	Worcestershire County Council Workforce <ul style="list-style-type: none">• What future skills/roles does the Council need?• What skills gap exists?• Does WCC pay and reward effectively?• Does WCC have a strong succession management system?• Does WCC recruit the required talent and behaviour?• Do WCC Managers support a performance driven culture based on achieving the best outcomes for the people of Worcestershire?• Are the corporate values embedded across the organisation?
2.	What can Worcestershire County Council do to maximise income generation?
3.	How can Worcestershire County Council support Local Business? <ul style="list-style-type: none">• Can Worcestershire County Council use Social Value Act to procure services locally?
4.	Worcestershire County Council use of Property <ul style="list-style-type: none">• Accountability of the Place Partnership• How do we use our property?• Review of capital monies and property
5.	Culture: How can we utilise the Culture of Worcestershire to maximise the benefit to the County? <ul style="list-style-type: none">• Analysis of cultural offering and how it can be improved• Role of Council and partners• Funding opportunities – are they being utilised?

Economy & Environment Overview and Scrutiny Panel:

1.	Annual review of the Worcestershire LEP's contribution to all sectors of Worcestershire's economy <ul style="list-style-type: none">• Accountability, remit, resources and performance• Relationship with partners• Agriculture and Tourism economies
2.	How to improve getting around the County <ul style="list-style-type: none">• Congestion• Roadwork's• Cycling, footways, footpaths and bridle paths• Public transport
3.	Flooding and External Partners <ul style="list-style-type: none">• Role of Severn Trent & Environment Agency

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OVERVIEW AND SCRUTINY PERFORMANCE BOARD 25 MAY 2016

MEMBER UPDATE AND CABINET FORWARD PLAN

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to:
 - (a) Receive an update on emerging issues and developments within the particular remit of each member of the OSPB, including an update on each Overview and Scrutiny Panel and Task Group;
 - (b) Consider the Council's latest Forward Plan in order to identify:
 - any items it would wish to consider further at a future meeting; and
 - any items it would wish to refer to the relevant Overview and Scrutiny Panel for further consideration.
 - (c) Consider proposals in relation to 'Consideration of Health Issues'

Member Updates

2. In order to ensure that Members of the OSPB are fully informed about issues relating to scrutiny in Worcestershire, communication between Members is essential. To assist in this, it has been agreed that an item will be placed periodically on the OSPB agenda to enable each member to feed back on emerging issues and developments within their remit. This will also provide an opportunity to highlight possible future agenda items. Regard for the Council's statutory requirements in relation to access to information will be critical.

3. Board Members' areas of responsibility are as follows:

- Adult Care and Well-Being Overview and Scrutiny Panel – Tom Wells
- Children and Families Overview and Scrutiny Panel – Lynne Duffy
- Economy and Environment Overview and Scrutiny Panel – Paul Tuthill
- Corporate and Communities Overview and Scrutiny Panel – Kit Taylor
- Health Overview and Scrutiny Committee (HOSC) – Alan Amos
- Crime and Disorder – Chris Bloore
- Quality Assurance – Liz Eyre

4. As part of their role, it was agreed by the Strategic Leadership Team (SLT) that scrutiny lead members should receive regular briefings from the Directorates they are shadowing. These briefings, alongside the Forward Plan (see below), can be used to help identify any emerging issues that may be appropriate for future scrutiny. Recognising that work across the County Council is of interest and value to all OSPB members, the notes from these briefings (where produced) are available to all members electronically.

5. Members may also be leading scrutiny task groups. It will be important for Members of OSPB to be aware of how each scrutiny is developing so that they can fully consider the final report.

6. Overview and Scrutiny Panel Chairmen are asked to feedback on:

- progress on the work of their Panels and any scrutiny task groups they are leading;
- key issues from the Directorate that may be appropriate for future scrutiny;
- performance information they have queries or concerns about;
- items in the Forward Plan which they consider may be possible issues to scrutinise; and
- any other issue which they feel is relevant/of interest to the OSPB.

Cabinet Forward Plan

7. Part of the remit of the OSPB and the four overview and scrutiny panels is to undertake pre-decision scrutiny, in particular in relation to issues to be considered at Cabinet or by individual Cabinet Members.

8. Accordingly, on 10 September 2009 the OSPB agreed that consideration of the Council's Forward Plan should be included as a standing item on OSPB agendas.

9. The Forward Plan is now a rolling electronic document. The latest edition of the Forward Plan available was 17 May 2016 (the date of publication of this Agenda) and is attached at Appendix 1.

10. For information, the currently programmed meetings of the Cabinet are:

16 June 2016
21 July 2016
22 September 2016

11. The Board is asked to consider the Council's latest Forward Plan in order to identify:

- Any items that it would wish to consider further at a future meeting;
- Any items that it would wish to refer to the relevant overview and scrutiny panel for further consideration.

12. The OSPB agreed to use a set of criteria (listed below) to help determine its scrutiny programme. A topic does not need to meet all of these criteria in order to be scrutinised, but they are intended as a guide for prioritisation.

- Is the issue a priority area for the Council?
- Is it a key issue for local people?
- Will it be practicable to implement the outcomes of the scrutiny?
- Are improvements for local people likely?
- Does it examine a poor performing service?
- Will it result in improvements to the way the Council operates?
- Is it related to new Government guidance or legislation?

Consideration of Health Issues

13. Currently, matters relating to children's health fall within the remit of the Children and Families Overview and Scrutiny Panel. Given that the Health Overview and Scrutiny Committee has specific statutory powers in relation to scrutiny, it is proposed that in future all health matters are considered by HOSC in the first instance.

14. It is also proposed that, in order to ensure continuity between the two scrutiny bodies, a member of HOSC becomes a 'Children's Champion' tasked with feeding back relevant discussions to Children and Families O&S Panel.

Supporting Information

Appendix 1: Forward Plan (as at 17 May 2016)

Contact Points

County Council Contact Points

County Council: 01905 763763

Worcestershire Hub: 01905 765765

Email: worcestershirehub@worcestershire.gov.uk

Specific Contact Points for this report

Alyson Grice/Samantha Morris, Overview and Scrutiny Officers,
Commercial and Change Directorate (01905 844962/844963)

Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

Agenda and Minutes of the Overview and Scrutiny Performance Board, 10 September 2009, 27 June 2013, 17 July 2013, 25 September 2013 and 23 September 2015.

[All agendas and minutes are available on the Council's website here.](#)

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FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR PERSON)

Forward Plan	Expected Date of Decision	Page No.
<u>Resources Report</u> Potentially Key Decision	19 May 2016 & 21 July 2016	4
<u>2017 – 18 School Place Planning – Expansion of Red Hill CE Primary School</u> New Entry – <i>Cabinet Member Decision</i>	23 May 2016	5
<u>Sexual Health Tender Service Specification</u> Key Decision – <i>Cabinet Member Decision</i>	6 June 2016	6
<u>Optimising the use of Children's Centre Buildings</u> Potentially Key Decision	16 June 2016	7
<u>Scrutiny Report: Increasing Physical Activity</u>	16 June 2016	8
<u>Worcestershire Parkway Regional Interchange – Approval to Progress Scheme</u> Key Decision	16 June 2016	9
<u>Balanced Scorecard and Corporate Risk Update – Quarter 4 2015/16 Performance Report</u>	21 July 2016	10
<u>Changing the Hosting Arrangements for the Shared Museum Service</u> Potentially Key Decision	21 July 2016	11
<u>Corporate Plan</u>	13 October 2016	12
<u>'Called In' Decisions or Scrutiny Reports</u> Potentially Key Decision	Within the plan period	13
<u>Notices of Motion</u> Potentially Key Decision	Within the plan period	14

All entries will be for decision by Cabinet unless otherwise indicated

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